

MICHAELA HERMANN



CONTACT

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/michaela-hermann

EXPERTISE & SKILLS

Adobe Photoshop, Acrobat	● ● ● ● ● ● ● ○
Graphic/Layout Design	● ● ● ● ● ● ● ●
Adobe Premiere Pro	● ● ● ● ○ ○ ○ ○
CMS	● ● ● ● ● ○ ○ ○
Html/CSS	● ● ● ● ○ ○ ○ ○
MS Office (Word, Excel, Teams, Outlook, PowerPoint)	● ● ● ● ● ● ● ○

Gender & diversity competent; media-oriented written, oral & visual communication, adapting to target audience, sensitivity & register; intercultural & mediation skills; political discourse analysis, policy analysis; research.

SELECTED FURTHER TRAINING

2020/2021	Business French C1 – International Relations EU Cedefop via Altissia
2020/2021	IP Law; Good Governance; EU Trade Agreements; Writing Online Content Internal Cedefop and EU Learn Trainings
05-08/2020	Rhetoric: The Art of Persuasive Writing and Public Speaking; Citizen Politics: Public Opinion, Elections, Interest Groups, and the Media HarvardX, Harvard University
2018/2019	Model European Union Free University of Berlin, in cooperation with the documentation center UN - EU
06/2018	Brussels Summer School for Young Leaders: The EU as a Global Actor Institute for European Studies, Université Libre de Bruxelles, Brussels
05/2018	Big Data for the Public Good: Innovations in Civic Engagement Fulbright Enrichment Seminar, Philadelphia

SELECTED PROFESSIONAL EXPERIENCE

- RESEARCH TRAINEE at EU Cedefop**
 OCT 2020 / OCT 2021 Thessaloniki, GR
 Research & policy analysis (qualitative and quantitative) on educational policy at EU level; maintenance and development of research databases (micro-credentials, learning outcomes, transversal skills); monitoring & briefing on EU educational policy; restructuring of the back office; data visualization; creation of graphics and website mockups; event organization; drafting and editing press releases, concept notes & policy reports. Independent research publ. Q1 2022
- TEAM ASSISTANT at Patent & Trademark Attorneys Betten & Resch**
 APR 2013 / SEP 2018 Munich, DE
 Coordination of internal communication, handling correspondence, diary management, office and supply maintenance, welcoming clients; indexed and digitized files and documents for archiving, maintained the firm's registries; translations. Student assistant from 2013-2017.
- INTERN at National Council of German Women's Organizations**
 NOV 2016 / DEZ 2016 Berlin, DE
 Researched and reached out to suitable NGOs & businesses worldwide in order to build a network of women's organizations ahead of the W-20 summit in Berlin (as part of the G-20 summit in Germany 2017), coordination of said network; drafted statements for public release
- INTERN at LSVD Berlin-Brandenburg e.V.**
 SEPT 2016/ DEC 2016 Berlin, DE
 Worked under the Managing Director to assist with political lobbying and public relations; briefings, crafted statements for public release; documented events; helped organize events for queer refugees; after my internship, was hired for the layout design of Football Pride Week
- RESEARCH ASSISTANT at University of Constance**
 MAY 2016/ AUG 2016 Constance, DE
 Organization of seminar 'American Crime Fiction': personal assistant to visiting professor Dr. Leonard Cassuto (Fordham University, NYC), including class preparation, logistical support, a collaborative role within the seminar, and handling of salary and expenses.

EDUCATION & SCHOLARSHIPS

NORTH AMERICAN STUDIES – POLITICAL SCIENCE & LITERATURE	MA	BRITISH AND AMERICAN STUDIES, GENDER STUDIES	BA
John-F.-Kennedy Institute Free University of Berlin, DE 2018/2020	1,2	University of Konstanz Constance, DE 2013/2017	1,4

FULBRIGHT GRADUATE SCHOLARSHIP 2017/2018 UNIVERSITY OF NEW ORLEANS / New Orleans, USA	1,0
PRIVATEER GRADUATE SCHOLARSHIP AWARD 2017/2018 UNIVERSITY OF NEW ORLEANS / New Orleans, USA	
ERASMUS+ SEMESTER 2015/2016 UNIVERSITÉ PARIS DIDEROT / Paris, FR	1,0

REFERENCES

ANASTASIA POULIOU

POLICY EXPERT at EU Cedefop
anastasia.pouliou@cedefop.europa.eu

DR. RENÉ GÜNTHER

PARTNER at Betten & Resch
r.guenther@bettenpat.com

PROF. DR. LENNY CASSUTO

PROFESSOR at Fordham University, NY
cassuto@fordham.edu

PROF. DR. ANNE BOYD RIOUX

PROFESSOR at University of New Orleans
aeboyd@uno.edu

LANGUAGES

C2

german

C2

english

B2

french

A2

spanish